



Office of the Principal

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দেওমৰনৈ স্নাতক মহাবিদ্যালয়
DEOMORNOI DEGREE COLLEGE

P.O.: Deomornoi, Dist.: Darrang (Assam), Pin: 784147

E-mail: deomornoidegreecollege93@gmail.com

Estd. 1993

Ref.....

Date.....

Proceedings of IQAC Meetings

Date: 19/12/2022



INTERNAL QUALITY ASSURANCE CELL

DEOMORNOI DEGREE COLLEGE

Deomornoi, Darrang (Assam), Pin-784147

Email ID- iqacddc2022@gmail.com

Ref. No.....

Date 19/12/22

Minutes of the Meeting
IQAC, Deomornoi Degree College with Sub- committees
Date- 19th December, 2022

Agenda Items

1. Explaining the purpose of meet and invite chairperson for presiding over the meeting.
2. Assuming the role of President.
3. Review of previous proposals
4. Progression report of sub-committees
5. Uniform I-card for employee
6. Academic Calendar/Class Routine for 2023
7. Renumbering of Rooms
8. Feedback through online
9. Collection of Students Email
10. Inclusion of students in inhouse committee
11. ICT training for teacher/ Online unit test
12. Best Practice
13. UBA/ NIRF/NCC
14. Campus Development
15. Matter of subcommittees/ research & publication
16. Expense head of IQAC
17. Allocation of room for IQAC
18. Honorarium for IQAC coordinator
19. SSR documentation
20. Submission of API documents
21. Proposal Reading and Acceptance.
22. Speech and Remarks of Chairperson
23. End of the Meeting.

Debi

Principal
Deomornoi Degree College
Darrang

Debi

Coordinator, IQAC
Deomornoi Degree College
Date



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Ref. No.

Date 19/12/22

2022/31 Resolves to constitute Routine Committee for preparing Daily Class Routine for the Academic Session 2023-2024 comprising of the following members-

1. Dipika Devi, HoD, Dept. of Philosophy
2. Nripen Baishya, HoD, Dept. Of History
3. Arup Kumar Sarma, Asstt. Prof. Dept. of Geography
4. Co-ordinator
5. Dr. Ajit Kumar Sarma
6. Sri Arup Kumar Sarma
7. Sri Brindaban Sarma
8. Miss. Anita Devi
9. Sri Dipika Devi
10. Sri Nripen Baishya
11. Sri Hiranmoyee Medhi
12. Sri Bimal Deka
13. Sri Binoy Bhushan Sarma
14. Dr. Moon Mani Devi
15. Sri Pallab Baruah
16. Mr. Makibul Hussain
17. Dr. Mousumi Deka
18. Md. Mainul Haque
19. Dr. Manoj Kumar Sarma
20. Sri Mukut Ch. Deka
21. Sri Chakradhar Baruah
22. Sri Digambar Deka

The meeting of the IQAC, Deomorno Degree College, held on 19th December, 2022 with its Sub-committees, convened by IQAC coordinator Dr. Ajit Kumar Sarma discusses the above-mentioned agenda. This meeting is presided over by Dr. Gitali Kalita, Principal cum Chairperson of the college.

The meeting adopts the following Resolutions-

Resolution No-

- 2022/35 Resolves to publish first issue of ISSN journal which will be funded by college authority.
- 2022/36 Resolves to issue uniform identity card for all employees by the appointing authority.

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Date 19/12/22

2022/37 Resolves to constitute Routine Committee for preparing Daily Class Routine for the Academic Session 2023-2024 comprising of the following members-

1. Dipika Devi, HoD, Dept. of Philosophy
2. Nripen Baishya, HoD, Dept. Of History
3. Arup Kumar Sarma, Asstt. Prof. Dept. of Geography
4. Bimal Deka, Asstt. Prof. Dept. of English
5. 2022/38 The meet resolves to re-number all the existing rooms after completion of the new building.
6. 2022/39 Resolves to collect students' feedback online mode departmentally.
7. 2022/40 The meeting resolves to include student member in different in-house committees.
8. 2022/41 Resolves that acting Vice President of students' union will automatically be the student member in IQAC core committee.
9. 2022/42 Resolves to organize a training for teachers of Deomorno Degree College on usage of ICT in classroom teaching.
10. 2022/43 It is resolved that all the departmental unit test will be conducted online mode from the new academic session 2023-2024.
11. 2022/44 Resolves to reconstitute library committee as follows-
Chairperson - Dr. Moon Mani Devi
Convenor - Mukut Ch. Deka
Members - Anita Devi
- Bijoy Kumar Baruah
- Dipika Devi
- Sankar Kalita
- Anani Saharia
- Nripen Baishya
- Makibul Hussain
- Mohibul Islam
- Dr. Dipti Devi
- Apurba Kalita
12. 2022/45 Resolves to reprint some new copies of Log book for teachers.
13. 2022/46 Resolves to unit formerly separated Research and Publication Committee into one as the following
Convenor - Dr. Nripendra Deka
Member - Bimal Deka
- Dr. Dipti Devi
- Mohibul Islam
- Jyotismita Borah
- Arup Kumar Sarma
- Pallab Baruah
- Hiranmoyee Medhi
14. 2022/47 Resolves to deploy one of the grade-IV employees as gate-keeper as soon as the construction of college boundary is completed.

(Dr. Gitali Kalita)
Principal/ Chairperson
Deomorno Degree College
Chairperson, IQAC
Deomorno Degree College

(Dr. Ajit Kumar Sarma)
Coordinator, IQAC
Deomorno Degree College
Coordinator, IQAC
Deomorno Degree College
Darrang

Principal
Deomorno Degree College
Darrang

Coordinator, IQAC
Deomorno Degree College
Date