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দেওমৰণৈ স্নাতক মহাবিদ্যালয়  
DEOMORNOI DEGREE COLLEGE

P.O.: Deomornoi, Dist.: Darrang (Assam), Pin: 784147

E-mail: deomornoidegreecollege93@gmail.com

Estd. 1993

Ref.....

Date.....

**Proceedings of IQAC Meetings**

**Date: 19/12/2022**



**INTERNAL QUALITY ASSURANCE CELL**

**DEOMORNOI DEGREE COLLEGE**

Deomornoi, Darrang (Assam), Pin-784147

Email ID- iqacddc2022@gmail.com

Ref. No.....

Date 19/12/22.....

Minutes of the Meeting  
IQAC, Deomornoi Degree College with Sub- committees  
Date- 19<sup>th</sup> December, 2022

**Agenda Items**

1. Explaining the purpose of meet and invite chairperson for presiding over the meeting.
2. Assuming the role of President.
3. Review of previous proposals
4. Progression report of sub-committees
5. Uniform I-card for employee
6. Academic Calendar/Class Routine for 2023
7. Renumbering of Rooms
8. Feedback through online
9. Collection of Students Email
10. Inclusion of students in inhouse committee
11. ICT training for teacher/ Online unit test
12. Best Practice
13. UBA/ NIRF/NCC
14. Campus Development
15. Matter of subcommittees/ research & publication
16. Expense head of IQAC
17. Allocation of room for IQAC
18. Honorarium for IQAC coordinator
19. SSR documentation
20. Submission of API documents
21. Proposal Reading and Acceptance.
22. Speech and Remarks of Chairperson
23. End of the Meeting.

*Delela*  
Principal  
Deomornoi Degree College  
Darrang

*AI*  
Coordinator, IQAC  
Deomornoi Degree College  
Date .....



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Deomornoi, Darrang (Assam), Pin-784147

Email ID- iqacddc2022@gmail.com

Ref. No.....

Date 19/12/22

2022/31

Resolves to constitute Routine Committee for preparing Daily Class Routine for the Academic Session 2023-2024 comprising of the following members-

- Dipika Devi, HoD, Dept. of Philosophy
- Nripen Baishya, HoD, Dept. Of History
- Arup Kumar Sarma, Asstt. Prof. Dept. of Geography
- 2. Dr. Ajit Kumar Sarma
- 3. Sri Arup Kumar Sarma
- 4. Sri Brindabala Sarma
- 5. Miss. Anita Devi
- 6. Sri Dipika Devi
- 7. Sri Nripen Baishya
- 8. Sri Hiranmoyee Medhi
- 9. Sri Bimal Deka
- 10. Sri Binoy Bhushan Sarma
- 11. Dr. Moon Mani Devi
- 12. Sri Pallab Baruah
- 13. Mr. Makibul Hussain
- 14. Dr. Mousumi Deka
- 15. Md. Mainul Haque
- 16. Dr. Manoj Kumar Sarmah
- 17. Sri Mukut Ch. Deka
- 18. Sri Chakradhar Baruah
- 19. Sri Digambar Deka
- Co-ordinator
- Assist. Co-ordinator/ Member, Research com.
- External Expert/Convenor, Grievance and Redressal
- Member, IQAC/ Convenor/, Academic Com.
- Member, IQAC/ Convenor/, Women Cell
- Member, IQAC/ Campus Dev.Com.
- Member, IQAC/ Women Cell
- Member, IQAC/ Minority Com.
- Convenor/ Alumni Association
- Chairperson, Library Com.
- Convenor/ Cam. Dev. C
- Convenor/ Minority Com.
- Member/ Women Cell
- Member/ Cam. Dev. Cell
- Member/ Library Com.
- Convenor, Library Com.
- Member/ Academic Com.
- Member/ Minority Com.

The meeting of the IQAC, Deomornoi Degree College, held on 19<sup>th</sup> December, 2022 with its Sub-committees, convened by IQAC coordinator Dr. Ajit Kumar Sarma discusses the above-mentioned agenda. This meeting is presided over by Dr. Gitali Kalita, Principal cum Chairperson of the college.

The meeting adopts the following Resolutions-

Resolution No-

2022/35  
2022/36

Resolves to publish first issue of ISSN journal which will be funded by college authority.  
Resolves to issue uniform identity card for all employees by the appointing authority.

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Principal  
Deomornoi Degree College  
Darrang



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- Nripen Baishya, HoD, Dept. Of History
- Arup Kumar Sarma, Asstt. Prof. Dept. of Geography
- Bimal Deka, Asstt. Prof. Dept. of English

The meet resolves to re-number all the existing rooms after completion of the new building.  
Resolves to collect students' feedback online mode departmentally.

The meeting resolves to include student member in different in-house committees.

Resolves that acting Vice President of students' union will automatically be the student member in IQAC core committee.

2022/42 Resolves to organize a training for teachers of Deomornoi Degree College on usage of ICT in classroom teaching.

2022/43 It is resolved that all the departmental unit test will be conducted online mode from the new academic session 2023-2024.

2022/44 Resolves to constitute library committee as follows-

Chairperson	- Dr. Moon Mani Devi
Convenor	- Mukut Ch. Deka
Members	- Anita Devi - Bijoy Kumar Baruah - Dipika Devi - Sankar Kalita - Arani Saharia - Nripen Baishya - Makibul Hussain - Mohibul Islam - Dr. Dipi Devi - Apurba Kalita

2022/45 Resolves to reprint some new copies of Log book for teachers.

2022/46 Resolves to unit formerly separated Research and Publication Committee into one as the following

Convenor	- Dr. Nripendra Deka
Member	- Bimal Deka - Dr. Dipi Devi - Mohibul Islam - Jyotismita Borah - Arup Kumar Sarma - Pallab Baruah - Hiranmoyee Medhi

2022/47 Resolves to deploy one of the grade-IV employees as gate-keeper as soon as the construction of college boundary is completed.

(Dr. Gitali Kalita)  
Principal/ Chairperson  
Deomornoi Degree College  
Chairperson, IQAC  
Deomornoi Degree College

(Dr. Ajit Kumar Sarma)  
Coordinator, IQAC  
Deomornoi Degree College  
Coordinator IQAC  
Deomornoi Degree College  
Manga Dara College, Darran

Coordinator, IQAC  
Deomornoi Degree College  
Date .....